

**NOTIFICATION GOVERNING THE GRANT OF STATE SCHOLARSHIP BY
THE ADI DRAVIDAR AND TRIBAL WELFARE DEPARTMENT**

GENERAL RULES AND REGULATIONS—1986-87.

1. (i) At the discretion of the Government of Tamil Nadu Scholarships will be awarded by the Adi Dravidar and Tribal Welfare Department during the academic year 1986-87 to pupils belonging to eligible communities (Scheduled Castes, Scheduled Tribes and other eligible communities and converts from them) studying in Elementary, Basic, Secondary, High Schools or Higher Secondary Schools and undergoing Collegiate, Professional Industrial, Technical and Commercial Courses listed out in Annexure I to IX to this notification. There is no numerical limit for the above scholarships and they will, however, be sanctioned subject to availability of funds and order of the Government governing sanction of scholarships. The community of the children born of inter-caste marriages, shall be determined with reference to community of the father or the community of the mother according to the declaration of the parents regarding the way of life in which the children are brought up. The declaration in respect of one child will apply to all children (G.O. Ms. No. 477, Social Welfare Department, dated 27th June 1975).

(ii) The scholarships should not, however, be claimed as a matter of right. The awarding authorities reserve the right to reject or to cancel any scholarships applied for or awarded.

(iii) The scholarships are tenable only in the institutions situated within Tamil Nadu. The students of Tamil Nadu pursuing medical courses in Jawaharlal Institute of Post Medical Education and Research in Pondicherry are also eligible for scholarship (*vide* G.O. Ms. No. 61, Social Welfare, dated 22nd January 1975).

(iv) The District Adi Dravidar Welfare Officers working under the Collectors will award all pre-matric Scholarships (both renewal and fresh) in respect of Institutions situated within the districts.

(v) The Heads of Educational Institutions where the students study, will award post-matric scholarship (both renewal and fresh) the Personal Assistant to the Director of Adi Dravidar and Tribal Welfare will also sanction scholarships to the students pursuing medical courses in Jawaharlal Institute of Post Medical Education and Research in Pondicherry.

NOTE.—(i) Teacher's Training courses will be treated as post-matric courses (*vide* G.O. Ms. No. 335, Social Welfare, dated 5th May 1975).

NOTE.—(ii) The course conducted in the institutions run and recognised by the Director of Employment and Training will be treated as post-matric courses for the purposes of the streamlined procedure of sanction of scholarships by the Heads of Institutions.

(*Vide* G.O. Ms. No. 2963/SWD, dated 7th December 1982.)

(vi) All the students belonging to Scheduled castes, Scheduled tribes, other eligible communities and converts from them should apply to the respective District Adi Dravidar Welfare Officers for sanction of pre-matric scholarships. In respect of post-matric scholarship, application should be submitted by the Scheduled Caste converts and other eligible community students and the scheduled Caste (Hindu) and Scheduled Tribe students pursuing post-matric courses and who become ineligible for Government of India scholarships to the Heads of Educational Institutions.

(vii) From the Seventh Five-Year Plan period i.e. from the academic year 1985-86 only two children of the same parent (boy or girl) will be entitled to receive Government of India scholarship or the entire period and not at any given time.

In respect of third, fourth, etc., children of the same parents guardian of Scheduled caste (Hindu) and scheduled tribe who have passed S.S.L.C. or equivalent examination with eligibility for Higher Secondary course and are under-going post-matric course and whose parents guardian's income does not exceed Rs. 6,000 per annum should apply for State scholarship to the authorities mentioned in paragraph (vi) above.

(G.O. Ms. No. 101, Social Welfare, dated 29th January 1977, D. Dis, 90856/76.)
(G.O. Ms. No. 560 (S.W.D.), dated 11th July 1980, and Government letter No. 73829/
HW.III/80-1, dated 13th November 1980.)

(G.O. I. Lr. 11017/35/79/SC/BCD/III, dated 30th July 1980 Ministry of Home
Affairs).

(G.O. Ms. No. 658/S.W.D., dated 1st September 1981.)

Income limit.

2. (i) The annual income of the parent or guardian in respect of unmarried persons and that of husband/wife of the applicant in respect of married persons from all sources should not exceed Rs.6,000 i.e. income of the parent or guardian, husband/wife derived during the financial year 1st April to 31st March preceeding the academic year for which scholarship is applied for all pre-matric and post matric courses (post-matric only in respect of married cases). The salaries drawn by Members of the Legislative Assembly), Legislative Council and Parliament will not be treated as income for the purpose of granting scholarship to their children by the department of Adi Dravidar and Tribal Welfare.

(G.O. Ms. No. 658/S.W.D./1st September 1981).

NOTES.—(a) Married cases come across only in advanced post-matric or professional courses. If the husband/wife is not earning then the income of the parent of the applicant should be taken as the basis (G.O. Ms. No. 719, Social Welfare Department, dated 18th September 1974).

(b) The income of the parents/guardians of Scheduled Tribes, Scheduled Castes, converts thereof from the current financial year be taken into account, if it is more advantageous to the parent or guardian than that of the income of the previous year on account of retirement, reversion to lower posts, death of parents or guardian etc., for the purpose of sanction of State Scholarship by the Adi Dravidar and Tribal Welfare Department (G.O. Ms. No. 608, Social Welfare, dated 26th August 1977, D. Dis. 58923/77).

(i) This is applicable to the employees of State/Central Government/State/Central Government undertakings private companies, autonomous bodies and all salaries employees under all categories. (Govt. letter No. 53787/BC 11/81-14 S.W.D. dated 20th October 1982).

(ii) The clothing allowance granted to various Government Servants by the State Government will be excluded for purpose of reckoning the total income of the parent or guardian.

(iii) 1. Regarding assessment of the student's income, income accrued to the scholarship holder other than the self-earned income by way of wages or salary may be taken into account for assessing eligibility to get scholarship.

2. Regarding assessment of the parental/guardian income in joint family excluding the earnings of the other members of the family the income derived from the properties belonging to the family where there is no effective partition or separate physical enjoyment may be taken as income of parents, as it has to be construed that such properties with no effective partition or separate physical enjoyment belonged to the parents only. (Government Memo No. 59268/BC. II/76-13. (S.W.D.), dated 21st April 1977, D. Dis. 27338/77).

(iv) The rental value of the quarters allotted to the police staff shall not be taken into account for the award of scholarship.

(v) There is no income limit in the case of renewals.

(vi) The gratuity amount drawn by the retired Government Servants should be excluded calculation while arriving at the annual income as per G. O. Ms. No. 336, Social Welfare Department, dated 5th June 1969.

(vii) For the purpose of awarding State scholarship the total income from Agriculture should be calculated after deducting the expenses of cultivation like wages of labour, cost of seeds or implements etc., and that expenses like land revenue or any other tax should not be deducted (Government Memo. No. 124838/H.W.III/64-5, Home, dated 9th November 1964).

(viii) For the purpose of grant of scholarship to Scheduled Caste/Scheduled Tribe and other eligible communities Dearness Allowance and Dearness Pay shall not be taken into account while computing the income of the parent who belong to the following categories, viz., Government Employees, teaching/Non-teaching staff of local bodies, teachers in Aided Institutions Quasi-Government employees, other autonomous bodies and Corporations, Government undertaking, etc., of the State Government. The above rule will not be applicable to Central Government employees.

[G. O. Ms. No. 309A, SWD, dated 1st April 1977 and Govt. Memo. No. 7516/HW.III/77-3 (SWD), dated 7th May 1977 and Govt. Memo. No. 9222/HW-III/77-2 (SWD), dated 27th May 1977, D. Dis. 60428/76.]

(ix) For the purpose of grant of scholarship to Scheduled Caste, Scheduled Tribe and other eligible communities who are coming under fixed income groups, the pay allowances drawn under normal circumstances alone be taken into consideration and that arrears of pay, Dearness Allowance, Dearness Pay, increment, etc., relating to a particular year but paid in the subsequent years due to administrative reasons shall be excluded while computing the annual income of the parents. (G. O. Ms. No. 261, Social Welfare Department, dated 22nd March 1977, D. Dis. No. 60428/76).

3 (i) Scholarship will not be granted to the pupils studying in unrecognised institutions, or in unrecognised classes of recognised institutions, Heads of institutions are, therefore requested not to apply for scholarships for such pupils.

(ii) Scholarships will be granted only on merits of the pupils having regard to their pecuniary circumstances and percentage of marks obtained by them in the annual examination held immediately prior to the date of submission of their applications.

(iii) The grant of scholarships subject to 90 per cent attendance by the students and other conditions specified in G. O. Ms. No. 814 S.W.D., dated 13th March 1986.

(iv) The grant of scholarships is subject to availability of funds and no person can claim a scholarship as a matter of right. If adequate funds are not available, non-residential scholarships alone may be given to those who have applied for residential scholarships.

CHANGE OF COURSE.

4 (i) No scholarship will be given to students who change their courses of studies without completing one stage of education. The students who change their courses of studies without the prior approval of Director of Adi Dravidar and Tribal Welfare also not eligible for scholarship from this Department. Scholarship may, however, be sanctioned to students who have changed their course of study from one course to another for which the scholarship was originally sanctioned or who have changed the institutions without the prior approval of the Director of Adi Dravidar and Tribal Welfare, provided the students repay the scholarship amount originally obtained by them for their former course of studies and provided the Director of Adi Dravidar and Tribal Welfare is satisfied with the circumstance of the case.

NOTE.—The change of subject in the particular course of study should also be treated as change of course for the purpose of awarding scholarships.

(ii) The change of hostel should not be done as a matter of course and that the prior concurrence of the sanctioning authority concerned should be obtained failing which no scholarship will be granted at all and the scholarship already granted will also be cancelled and recovered.

(iii) These scholarships will be granted only to pupils of promise and whose pecuniary circumstances are certified as such to prevent them from prosecuting their studies without the assistance of scholarship.

(iv) (a) *Exception*.—The student taking diploma courses in Industrial and Technical Education after completing Higher Secondary Course may be considered for the Award of State Scholarships if they are otherwise eligible though the minimum qualification required for admission to the diploma course is a pass in S.S.L.C.

(b) The students who have failed in +2 and joining any diploma course will be sanctioned scholarship by this department if they were not in receipt of scholarship for +2. If they were in receipt of scholarship for their +2 they will be sanctioned scholarships subject to the condition that they should refund the scholarships obtained for the +2 and that the sanctioning authorities are satisfied with the circumstances of the case.

(c) The students who have passed Pre-Technical Course, by obtaining scholarship will be treated as eligible for sanction of scholarship for the three years degree course, viz. B. A., B.Sc., and B. Com. provided they have not studied +2.

[G. O. Ms. No. 309A, SWD, dated 1st April 1977 and Govt. Memo. No. 7516/HW.III/77-3 (SWD), dated 7th May 1977 and Govt. Memo. No. 9222/HW-III/77-2 (SWD), dated 27th May 1977, D. Dis. 60428/76.]

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(c) The students who have passed Pre-Technical Course, by obtaining scholarship will be treated as eligible for sanction of scholarship for the three years degree course, viz. B. A., B.Sc., and B. Com. provided they have not studied +2.

(d) The students without completing Arts/Science courses i.e. while they studying, the I or II year of course discontinue abruptly and switch over to professional course like M.B.B.S. etc. for improving their prospect, provided they repay their scholarship amount, obtained for their former course of studies. (i) Government memo. No. 64614/BC/II/73-5, dated 31st January 1974, (ii) Government Memo. No. 34178/BC/II/73-12, Social Welfare Department, dated 29th April 1974, (iii) Government letter No. 76366/H. W. III/74-18, dated 3rd May 1976).

5 (i) A list of communities which are eligible for help by the Adi Dravidar and Tribal Welfare Department is annexed (Annexure. XI).

These lists are subject to revision under orders of Government at any time. As a result of this revision the communities which are specified to belong to States, other than the Tamil Nadu are liable to be deleted and the applications received from candidates belonging to such States will not be considered.

(ii) Applications for scholarships from pupils belonging to Scheduled Castes and Scheduled Tribes and other eligible communities will be considered only if the section prescribed under the heading 'certificate of community' is fully filled up and signed by one of the persons mentioned therein. The members of state Legislature and Members of Parliament may use either their letter heads pads supplied to them by respective Legislative bodies while issuing certificates of affix the rubber stamps displaying their full name, designation and constituency.

6. Forms of applications will be supplied from the Directorate of Adi Dravidar and Tribal Welfare and the District Adi Dravidar Welfare Officers of the Districts concerned to the heads of all educational institutions in the State. The pupils should get the forms from the heads of the Institutions or on requisition stating the class in which they wish to study/are studying and the hostel in which they wish to stay/are staying and the particular community among the eligible communities to which they belong. If the forms are not available with the heads of Institutions they may be obtained from the office of the Director of Adi Dravidar and Tribal Welfare, Madras-600 005 or from the respective District Adi Dravidar and Tribal Welfare Officers, on written requisition with sufficiently stamped self-addressed envelope in 9" x4" 'oblong'.

7. The Heads of Educational Institutions shall sanction the scholarships as per rules and at the rates prescribed in the scholarship notification.

Separate form should be used for each applicant. The use of wrong or obsolete forms is likely to result in the applications being ignored.

8. The class in which the scholarship is required to be made tenable and the class in which the pupil was studying in the previous year, the marks obtained by him/her at the last annual examination and other particulars required in the application form should be given clearly and correctly.

9. (i) The students have to attach attested copies of the mark lists of grade certificates along with the scholarship applications. If the copies of mark certificates are not already attested by Gazetted Officers and attached to the applications, copies may be attested by the Principals of Colleges concerned or by a Senior Professor of that College designated for that purpose by the Principal. (G.O. Ms. No. 449, Social Welfare Department, dated 27th May 1976).

(ii) The Heads of Educational institutions shall see that all the columns in the application forms are correctly and completely filled in by the candidates and the institutions as the case may be without any omissions.

(iii) The Principals of Government Colleges may delegate powers to the senior most Professors in their respective college on behalf of the Principals to Scrutinise and sanction the scholarships or to scrutinise and forward the application to the Director of Adi Dravidar and Tribal Welfare as the case may be (*vide* Government Memo. No. 40225/B.C./72-4, S.W.D., dated 1st September 1972—D.Dis. No. 31608/72.)

10. (i) Separate application forms for renewal and fresh scholarships have been prescribed. Renewal application forms should not be used for conversion of scholarships from non-residential scholarships to residential scholarships or change of course or after finishing one stage of education and such of these pupils should apply afresh.

(ii) *Submission of applications by the students* :—The last date for the submissions of the scholarship applications for post matric courses by the students in the Educational Institutions and for receipt of Scholarship applications from the students of Jipmer in the office of the Director of Adi Dravidar and Tribal Welfare, Madras and for receipt of the scholarship applications for post matric courses in the offices of the District Adi Dravidar Welfare Officers as the case may be is fixed as follows :—

(i) Pre-matric Courses 1st July Every year.

(li) Post matric Course

New cases :—

1. Higher Secondary, Degree, Colleges which reopened 15th August
Diploma and Certificate Courses. during the month of
June.
2. Do. Where colleges reopened 31st August.
after 1st July.
3. Medical/Engineering/Post-Graduate Courses. 30th September.

Renewal cases :—

1. Degree, Diploma and Certificate Courses. 31st July.
2. Medical/Engineering/Post-Graduate Courses. 30th September.

(Government Memo. No. 37501/HW.III/76-5, (SWD), dated 25th October 1976)

D.Dis. 80381/76.

The students who are admitted late in the Institutions shall submit the scholarship applications within 15 days from the date of their joining the institution.

NOTE.—(a) Applications received after the due date specified above are liable to be rejected. But no application need be withheld on that account by the Heads of Institutions. (G.O. Ms. No. 449, Social Welfare Department (dated 7th May 1976.)

Para 11. (b) The Director of Adi Dravidar and Tribal Welfare, Madras empowered to sanction post matric scholarships, Loans Scholarships and reimbursement of special fees, under-prematric scholarship schemes to Scheduled Caste and Scheduled Caste Converts to Christianity, for all the previous years here after with reference to relevant rules and regulations after verifying the reasons for the delay and confirming that the Scholarship were not sanctioned previously vide G.O. Ms. No. 1608/SWD/dated, 6th August 1985.

12. (i) In the fresh or Renewal scholarship applications in the case of failed students the total number of failures during each course of study (viz.), Standards VI to VIII in Primary Schools (Upper Primary) Standards IX and X in Secondary Schools or in different classes in other courses of studies should be mentioned. The students who have exhausted the permitted chances of failures allowed for certain courses and thereby not in receipt of scholarship during previous years, but secured promotion to the next higher classes subsequently should apply for fresh scholarships.

NOTE.—Failures which do not extend the length of the course and by which the student are not detained in the same class will not be taken into account as failures.

(ii) The failures or detentions of the students prior to the receipt of the scholarship i.e, from the beginning of the course will also be taken into account for the purpose of failure. in case where the students have not appeared for the examinations owing to illness or any other cause and detained in the same class such detention will also be taken into account to determine the number of failure under this paragraph.

(iii) The number of failures allowed for various courses of studies for the sanction of the scholarship are as follows :—

1. From Standards VI to VIII One failure.
2. From Standards IX and X One failure.
3. Higher Secondary Course (11 and 12 Standards) .. One failure.
4. B. Pharmacy (4 years course) including Pre-B Pharmacy) One failure.
5. B.D.S. (5 years course) Two failures.
6. Medical (including in the college of integrated Medicine in Madras) and Engineering Colleges. Two failures.
7. B.V.Sc. Course (including Pre-Veterinary class). .. One failure.
8. B.Sc. Agriculture Course One failure.

No failure is allowed in respect of other courses. But pupils who forfeit on account of failures will however, be considered eligible for scholarship when they apply a fresh after securing promotion to the next higher class subsequently.

13 (i) In the fresh or the renewal scholarship application of the failed students the total number of failures involving detention in each case in the entire course of study in Medical, Engineering, Agriculture and Veterinary course and all the failures in the other courses should be furnished.

(ii) The students who are eligible for renewal of scholarship should not apply for fresh scholarship. Similarly students who have applied for fresh scholarship already should not submit similar applications in the same institution.

(iii) The students who are eligible for scholarship under Government of India Scholarship regulations should not apply for State Scholarships and similarly the students who have applied for the State scholarships should not apply for scholarships under Government of India Scholarship Regulations.

14. (i) In all cases where scholarships are sanctioned two copies of the proceedings will be communicated to the heads of institutions who will affix one copy on the notice board for information of the students

(ii) Where the grant of scholarship is refused no such intimation will be given nor will the Director of Adi-Dravidar and Tribal Welfare or the District Adi Dravidar Welfare Officer enter into any correspondence on the subject. Letters and representations are often received from various parties asking for information with regard to the stage or the result of the scholarship of their interested pupils. No correspondence will be entertained on such matters. In all cases of scholarship sanctioned proceedings will be affixed in the notice board of the Educational Institutions.

(iii) Copies of orders will be communicated to the Officers of the Education Department with view not only to prevent the grant of scholarships for the same pupils, by two different departments of Government but also to enable the Officers to inform the awarding authority of any irregular grants to pupils in unrecognised schools or to the pupils in unrecognised class in recognised schools.

15. Conditions for the grants.—The scholarships will be sanctioned subject to the conditions specified in this notification and to such other conditions may be laid down in the order communicating the sanction of scholarships.

16. The applicants should not have exceeded the following age-limit on the 1st July of the academic year.

Basic and Secondary Schools.

<i>Sixth standard.</i>	<i>Seventh standard.</i>	<i>Eighth standard.</i>
14	15	16

Secondary Schools.**Ninth
standard.**

17

**Tenth
standard.**

18

Higher Secondary Schools.**I Year.**

19

II Year.

20

Colleges.**First year
of degree
course.**

21

**Second year
of degree
courses.**

22

**Third year
of degree
courses.**

23

(ii) In respect of Industrial and Technical Education the age of applicants under going training in the Institution recognised by the Director of Industries and Commerce, Madras or Director of Technical Education, Madras or Director of Employment and Training, Madras and those studying for Engraving Course in the School of Arts, Kumbakonam should not exceed 20 years on 1st July of the academic year.

(iii) in the case of students undergoing training in the Government College of Arts and Crafts, Madras the age-limit will be upto 35 years.

(iv) Scholarships for Professional and Commercial courses will not be granted to pupils who in the opinion of the awarding authority are too old or have been out of School or College for more than one year or otherwise not likely to be benefited by the grant.

(v) Powers have been delegated to the Heads of Educational Institutions for relaxation of age limit for the grant of State Post Matric scholarship in respect of all deserving students. (G.O. Ms. No. 2420,, Social Welfare Department, dated 30th October 1984.)

[Government Memo No. 38074/BC.II/77-3 (SWD), dated 15th November 1977/D.Dis 77531/77.]

17. All scholarships are liable to forfeiture for misconduct, irregularity in attendance, unsatisfactory progress in studies, indiscipline, indulging in illicit drinks and drug consumption, etc., (G.O. Ms. No. 514, Social Welfare Department, dated 18th August 1978, D. Dis. No. 60721/78), Action under this section may be in addition to the action taken by the Heads of Institutions for such activities. The renewal of scholarships on a failure to obtain promotion in the examination will not be sanctioned except in cases where the pupil has been prevented from studying by a genuine attack of illness at the time of the examination or other circumstances beyond his/her control for the failure allowed under rules.

NOTE.—The Pre-Professional Course and the Professional Course shall be treated as one unit for the grant of renewal of scholarships.

18. The payment of the scholarship is subject to the condition that (i) if there has been any overpayment or irregular payment obtained by false representation or suppression of facts the amount thusover paid and irregular payment will be summarily recovered from the scholarship holder or his/her parent or guardian in the same manner as an arrear of land revenue under section 52 of the Tamil Nadu Revenue Recovery Act, 1864 (Tamil Nadu Act II of 1864) or under any other special provisions prescribed from time to time and (ii) if the actual rate of boarding and lodging charges in the hostels exceeds the rate granted by the Adi Dravidar and Tribal Welfare Department the excess boarding and lodging charges should borne by the students themselves.

19. (a) The Headsof Educational Institutions shall sanction Scholarship only to those who are not in receipt of similar scholarship from the Education Industrial or other department of Government except the fee concession under Rule 92 Tamil Nadu Educational Rules. Therefore no person receiving a scholarship from the Adi Dravidar and Tribal Welfare Department will be permitted to hold any other kind of scholarship from the same Adi Dravidar and

Tribal Welfare Department or any scholarship of stipends, from any other department of Government or any other financial assistance from any other source. Exception will however, be made in the case of pupils who have received scholarships under Government of India Scholarship Regulations at rates lesser in value than the State Government Scholarships to which they are otherwise eligible and this department may in such cases supplement the difference between the scholarships granted under Government of India Scholarship Regulations and the State Government Scholarships. If a scholarship holder has to pay fees at rates less than those included in the annual value of scholarships or has been given a scholarship by the Education Department or by the School Management or by any other agency, such cases should be reported to the awarding authority for revision of the rates of scholarships or cancellation of the scholarships as the case may be.

(b) Exception will however be made in respect of students, who are in receipt of Gandhi Memorial Award/Merit-cum-Means Award; Award to Bright Students. The students who are in receipt of those Awards will also be eligible for the State Scholarship. However any student shall be eligible only for two grants among the three viz. Gandhi Memorial Award/Merit-cum-Means Award to Bright Students and State Scholarship. They shall however be eligible for loan scholarship of the Adi Dravidar and Tribal Welfare Department, if any sanctioned to them. The sanction of State Scholarship and Loan Scholarship will however be subject to the other conditions. (*vide* G.O. Ms. No. 1343, Social Welfare Department, dated 4th August 1979).

20. The Heads of Educational Institutions shall sanction Scholarship to students belonging to eligible communities studying in the institutions situated in Tamil Nadu and who are natives of Tamil Nadu and to those who can be classified under domiciled persons subject to production of *na vuy* certificates from the village administrative officers, countersigned by the Local Tahsi dars concerned

21. The students of the College of Arts and Crafts, Madras who are eligible for Scholarships of Industries Department as well as Adi Dravidar and Tribal Welfare Department will be allowed to choose the more favourable scholarship in the order of their merit but those who are in lower order or merit will be given the less favourable scholarship without the choice of option.

22. *Rules for sanction.*—(i) The students studying in Standards I to X will not be granted any non-recurring grant or non-residential scholarship. But they will be supplied Text Books free of cost (Annexure-I).

(ii) Non-residential scholarship will be sanctioned at no free rate to other courses of study. This rate represents the other fees compulsorily payable by the students and cost of books and apparatus, if any, but will exclude the tuition fees. The value of the examination fees, if any payable by the students for Government or University Examination will also be included to the non-residential scholarship (G.O. Ms. No. 90, Social Welfare, dated 10th February 1972).

23. (i) Residential Scholarships will be sanctioned to students studying in Standards VI and above in High Schools and undergoing in all other recognised courses except those which are part-time courses. The Residential Scholarships will include boarding and lodging charges in addition to non-residential scholarship or non-recurring grant as the case may be.

(ii) The boarding and lodging charges will be calculated and sanctioned at the rates prescribed by this department or the actual rates whichever is lesser.

(iii) The following instructions will be observed in the sanction of Residential Scholarships—

(a) Residential Scholarships will be granted to pupils studying in Standards VI to X only if they reside in the hostels attached to the institutions.

(b) In respect of students studying in Higher Secondary Courses and those in the Colleges, Residential Scholarships will be sanctioned if they reside in hostels attached to the institutions or in hostels recognised by the Adi Dravidar and Tribal Welfare Department specially for the purpose of this rule.

(c) In respect of Co-operative Supervisor's Course, Residential Scholarships will be sanctioned to those who produce a certificate from the head of the Co-operative Institute or the Deputy Registrar of Co-operative Societies concerned to the effect that the student is residing in the locality for undergoing the training and that the student is lodging in a private house or hostel.

(iv) The following instructions should be followed in observing the distance limit in granting residential scholarships:—

- (a) There is no distance limit for girls.
- (b) For the students undergoing B.Sc., (Agri.) Courses.
- (c) In respect of boys, if there is no institution within 8 kilo metres from the native place of the applicant or if the particular course of subject is not taught in that institution which is situated within a radius of 8 kilo metres.
- (d) Where the parents or guardians are away on profession or on essential service.

NOTE.—Wherever “Native Place” occurs, it should be interpreted to mean, place or residence or place of employment of the parents or guardians as the case may be.

(v) Full rate of boarding and lodging charges for the month will be granted if a scholar secures admission in the hostel on or before 15th of a month and if he is admitted after 15th day of the month boarding and lodging charges will be granted from the month following the month of admission. Similarly, in case, if the student leaves the hostel on or after 15th the student will be granted boarding and lodging charges for full month and that no boarding and lodging charges will be granted if leaves the hostel before 15th of a month. The Heads of Educational Institutions shall therefore take note of, the approximate date and month in which the students would leave the hostels after finishing their annual examinations.

Heads of institutions are also requested to note that the rates of boarding and lodging charges awarded by this Department are at the maximum rates and recovery of such boarding and lodging charges from scholarship holders should be limited to the maximum amount. Cases have come to the notice of this department in the fag end of school or college year that the scholarship-holders are asked to pay some extra amount towards their boarding and lodging charges over and above the maximum rates awarded by this department and the issue of hall ticket of such scholarship holders are being withheld. If the rate of boarding and lodging charges is restricted to the maximum amount admissible under this rule this state of affairs will not arise. Request for enhancement of boarding and lodging charges fixed already will not be considered.

(vi) The following categories of students are not eligible for Residential Scholarships :—

- (a) Students in Standard I to V.
- (b) Students undergoing commercial subjects like book-keeping, theory and practice in commerce, banking commercial geography, shorthand and typewriting.
- (c) Compounder's training course.
- (d) All part-time courses.
- (e) Any other course for which the rates of boarding and lodging charges has not been given in the Notification.

24. *Boarding and Lodging Charges.*—Boarding and lodging charges will also be granted to those who reside in the hostels attached to the institutions of recognised by the Adi-Dravidar and Tribal Welfare Department at the following rates as per G.O. Ms. No. 1320, Social Welfare, dated 16th November 1971 or the actual rates, whichever is less.

Course.	City.	Mofussil.
	S.Cs./ S.Ts.	S.Cs./ S.Ts.
(1)	(2)	(3)
Higher Secondary/Arts/Science/Law	70	55
Professional Courses (Medical, Engineering, Agriculture, Veterinary Science, etc.)	75	70
Industrial and Technical Courses (Diploma courses such as D.O.E., D.M.E., in Polytechnics and other certificate courses in Industrial Institutions).	60	50

NOTE.—Details of courses are furnished in Annexure I to V.

25. *Cost of Books.*—The rates of cost of books in respect of various courses are given in Annexure I to V.

26. *Fees.*—(a) All actual non-refundable fees compulsorily payable by the students to the institutions/Universities will be paid for all post-metric courses [*vide* G.O. Ms. No. 90 (Social Welfare), dated 10th February 1972] except in cases where rates of Non-residential scholarships have been prescribed.

(b) *Exemption from payment of Examination Fees.*—(1) The value of examination fees of those who will appear for the Government or University Examinations will be sanctioned by the authorities who are empowered to grant scholarships.

For the students of X Standard who appear for Government Examination, the Examination fees shall directly be reimbursed to Director of Government Examination by the Director of Adi-Dravidar and Tribal Welfare.

The Heads of institutions are therefore requested to mention the amount of examination fees in the scholarship application forms (both fresh and renewal) that has to be paid by the students who are appearing for Government or University Examinations.

27. *Fee Concessions.*—(i) Pupils belonging to all communities are exempted from payment of tuition fees in all classes up to X Standard and P.T.C. in Technical Institutions without reference to income.

(ii) All the students belonging to Scheduled Tribes, Scheduled Castes and Converts to Christianity therefrom who are pursuing post-metric courses beyond S.S.L.C. are granted tuition fees concession regardless of the income of their parent/guardians with effect from the academic year 1977-78. They need not apply in the form prescribed under rule 92 of the Tamil Nadu Educational Rules (G.O. Ms. No. 722, S.W.D., dated 13th October 1977, G.O. Ms. No. 118, Education, dated 28th June 1978 and Government Memo. No. 75428/HW. III/78-4, S.W.D. dated 22nd March 1979).

(iii) No tuition fee is levied for certain courses like teachers training, Pulavar, Vidwan B.T., etc.

(iv) Physical Education Colleges, Oriental Colleges, (B.Litt. only) College/Institute of Catering Technology and Applied Nutrition and Central Training Institute for Instructors (G.O.I) are created as Professional Colleges/Institutions for the purpose of rule 4 of the Tamil Nadu Educational Rules for concessions under rule 92 of the Tamil Nadu Educational Rules (G.O. Ms. No. 202, S.W.D., dated 28th March 1978).

(v) Tuition fees will not be sanctioned under any circumstances to the scholarship holder by the Adi-Dravidar and Tribal Welfare Department, if they are found to be eligible for fee concessions under Educational Rules as described above.

(vi) If no fee concession is allowed for any particular course or refund for any particular student, the reasons therefor should be specifically stated in the scholarship application form along with the amount of tuition fees payable by the student.

(vii) 'Tuition fees will be sanctioned by the sanctioning authorities of Scholarship to such of those students belonging to Scheduled Castes/Scheduled Tribes who apply for both the Art and Professional Courses at the commencement of the academic year and join the Arts/Science Courses as soon as they get admission and later on in the same academic year go over to professional course on getting admission for both the courses. Such students will get tuition fee concession for their professional course under rule 92 C.N.E.R. This concession should not be given to the students who change their course in the next academic year or so (i.e.) during their second or third B.A., B.Sc., Courses, etc. The Scheduled Caste, Scheduled Tribe student pursuing B.T., B.Ed., B.G.L., Course after qualifying themselves in post-graduate course and those joining Teacher Training Course after passing Higher Secondary Course be sanctioned scholarship for the B.T., B.Ed., B.G.L., and Teachers Training Course without recovering the scholarship sanctioned for their Post-Graduate/Higher Secondary Course.

(G.O. Ms. No. 1089, Social Welfare Department, dated 22nd December 1976.)

(R. Dis. No. 69170/76.)

28. *Instruction regarding sanction, drawal and disbursement of Scholarship amount.*—

(i) (a) From the academic year 1982-83 onwards the Heads of Educational Institutions shall be the sanctioning authority in respect of the following scholarships as per rules and regulations and at the rates prescribed in the State scholarship notification and in Government of India Scholarship Regulation as the case may be [G.O. Ms. No. 1788 (SWD), dated 15th July 1982] (i) Post-matric scholarship to S.Cs./S.Ts./Sch. Caste converts Christianity students; (ii) Study tour charges and there is typing/printing charges to S.Cs./S.Ts. students under the Government of India Post-Matric Scholarship Scheme.

(b) The funds required for the disbursement of the scholarship mentioned above shall be placed at the disposal of the Heads of Educational Institutions, by the Director of Adi Dravidar and Tribal Welfare in respect of Madras City and by the respective District Adi Dravidar Welfare Officers in other districts by drawing the amount required from their respective personal Deposit Account the money should be released to the Heads of Educational Institutions before 31st July and before 30th November every year in two instalments.

(c) The systems of issuing the DATW/DAWOs. entitlement cards to the Scheduled Castes/Scheduled Tribes/Scheduled Caste converts to Christianity students seeking admission to postmatric course is indispensed with from the academic year 1985-86 and that the Heads of Educational Institutions shall obtain necessary documentary evidence regarding the caste and religion certificate of income enrolment certification, etc., and declaration of the parents/guardian in regard to the number of children received/receiving postmatric scholarships in the family and admit such of these students who will be eligible either for Government of India or for the State scholarships in the Institutions without insisting on pre-payment of special fees, etc. (G.O. Ms. No. 1485, Social Welfare Department, dated 23rd July 1985).

(d) The printed scholarship application forms will be sent as usual to the Heads of Institutions in Madras City by the Director of Adi Dravidar and Tribal Welfare and by the District Adi Dravidar Welfare Officers in other districts. The community certificate or the income-cum-community certificate issued by a competent authority to issue the same as mentioned in the scholarship application forms, regulation for Government of India or Notification for State scholarship shall be accepted by the Heads of Educational Institutions and a certificate from the Revenue Authorities alone shall not be insisted upon. The Gazetted Officers of the Institutions shall not issue certificate in respect of the students studying in the same institutions. The head of institutions shall sanction the scholarship at the rates prescribed under Rules be affixed on the notice board of Educational institutions for the information of the scholars. Three copies of the proceedings shall also be sent immediately to the Director of Adi Dravidar and Tribal Welfare, Madras in respect of Madras City Institutions and to the respective District Adi Dravidar Welfare Officer in other districts.

(e) The Heads of Educational Institutions shall get proper acquittances for each student for the receipt of the scholarship amount and book money separately. They should also ensure the amount sanctioned for book money not spent by the students in any other way detrimental to their studies.

(f) The Director of Adi Dravidar and Tribal Welfare in the case of Madras City and the District Adi Dravidar Welfare Officer in the case of other districts will do a compulsory minimum of 10 per cent test check of all such scholarship sanctioned regarding the community and eligibility. Whenever it is considered necessary to verify the eligibility of the candidates for the scholarships the Director of Adi Dravidar and Tribal Welfare/District Adi Dravidar Welfare Officer at his staff shall enquire into this matter. If on enquiry it is found that a particular candidate is not eligible for scholarship then the head of educational institution will pass orders to cancel the scholarship.

The sanction order issued by the Heads of Institutions for the scholarship holders and the payment made therein shall be subject to annual post audit by the Heads of Department having control over the educational and technical institutions.

(ii) The heads of institutions should refund the undisbursed amount as "abatement of charges" under the head found in the sanction proceedings, if the undisbursed amount remitted within the financial year in which the Scholarship has been sanctioned.

(iii) In case the undisbursed amount relating to scholarships sanctioned in the previous financial year remitted in the subsequent financial year, the amount should be remitted as receipt under the head "088. Social Security and Welfare—AC. Receipts from Schemes for Welfare of Scheduled Castes, Scheduled Tribes and other Backward Classes—02. Receipt of the Adi Dravidar and Tribal Welfare Department D.P. Code 0-88A. ACAA 0202.

(iv) The Heads of Institutions are authorised to sanction the remuneration towards scrutinising and processing of scholarship application at Re.1 per application specifying the name of the individual to whom the amount should be paid and to send three copies of the proceedings to the Director of Adi Dravidar and Tribal Welfare, Madras/District Adi Dravidar Welfare Office in Districts as the case may be [G.O. Ms. No. 2259, (SWD), dated 21st September 1982, G.O. Ms. No. 1371 (SWD.), dated 25th March 1983.]

29. A proportionate reduction should be made in the case of residential scholarships for the period to which the pupil was not actually residing in the hostel. Before the disbursement of scholarship amount, the heads of the institutions are requested to see whether the students have got any dues or advance out standing. In such cases the outstanding dues should be deducted from the scholarship amount under intimation to the sanctioning authorities concerned, if not already done by the latter.

30. (i) In the Government Order Ms. No. 310, S.W.D., dated 4th April 1977, the Government issued orders to the effect that from the academic year 1977-78 onwards all kinds of scholarship (viz) residential scholarship and non-residential scholarship to premetric and post metric students awarded by the Director of Adi Dravidar and Tribal Welfare be sanctioned subject to 90 per cent attendance by the student.

(ii) In the Government Orders No. 265, S.W.D., dated 21st March 1980, 504, SWD, dated 22nd April 1981 and No. 83, S.W.D., dated 13th January 1984, the above provisions were relaxed for the years 1979-80, 1980-81, 1981-82 and 1982-83, respectively as a special case. In respect of the academic years 1983-84, 1984-85 and 1985-86 the Government direct that the requirement of 90 per cent attendance be relaxed, as a special case and empower the Head of Educational Institutions to sanction and disburse scholarship amount to the students without instituting any condition, regarding attendance. (Vide Government Letter No. 80166A-ADW. III/85-12, Social Welfare Department, dated 3rd April 1986). In the G.O. Ms. No. 144, S.W.D., dated 30th January 1985 it has been ordered that 90 per cent attendance should be prescribed for Government Scholarship holders including the Scholarship holders among the Adi-Dravidar. It has also been further ordered that failure result in cancellation of Scholarship for the next year. In the G.O.Ms. No. 824, SWD, dated 26th March 1985 the Heads of Educational Institutions were empowered to relax the 90 per cent attendance by 5 per cent under circumstances such as accidents; unexpected illness and tragical occurrences. Further the Government in their Order Ms. No. 814, SWD, dated 13th March 1986 have ordered the 90 per cent attendance may be enforced from the year 1986-87, based on the attendance put in by the students during 1985-86 as a condition to enable the student to get the Scholarship during the year 1986-87, as per undertaking already taken from them.

(iii) Students who have put in 90 per cent attendance in full or with 5 per cent relaxation allowed in G.O.Ms. No. 824, SWD, dated 26th March 1985 for certain unexpected circumstances may be sanctioned full scholarship, as per existing orders. For students who put in 75 per cent to 84 per cent attendance, or cut of 25 per cent may be imposed by way of penalty in the board examination and lodging charges. Students who put in less than 75 per cent attendance will not be eligible for any scholarship.

(iv) At the time of admission, an undertaking should be obtained from the SC., ST and convert students who are eligible for State Scholarship from this Department and seek admission in the institution without pre payment or special fees etc., to the effect that they are aware that scholarship are sanctioned to them subject to the condition that they will be studious and disciplined and will be willing to put up in 90 per cent attendance from the date of admission. (G.O. Ms. No. 1424, SWD, dated 11th July 1985).

31. Whenever Scholarships (State Scholarships) are sanctioned, the students concerned should be given individual receipts by the heads of institutions for the examination fees and amount of examination fees should be retained by the Heads of institutions, themselves. The institutions must get the acquittance from the students for the entire amount of scholarship. The institutions should get the acquittance from the students for the book money paid to students immediately. The institution should get receipt from the students and keep it in their records. These should be available for verification by the Departments concerned. In the

of students staying in private hostels, the amount representing the hostel dues may be paid to the students after sending intimation to the Manager/Correspondent of the hostel concerned notifying the date of disbursement of scholarship. This amount can also be disbursed direct to the institution of the student gives his consent and certifies to his stay in the hostel. The students may also be informed that delay on their part in signing acquittance for first instalment will result in non-payment of second instalment of Scholarship. In the case the students are not sent up for examinations, the heads of institutions must remit back the examination fees in respect of those detained students in to Government account and keep the charans in the records. To ensure that the above procedure is followed strictly, the head of institutions should furnish with two consolidated lists (i) showing the details of scholarship holders who are sent up for examinations; and (ii) list of Scholarship holders not sent up for the examination in respect of whom, fees withheld were refunded to Government (details of chalan number and the date should be furnished soon after the students are sent up for examinations).

The acquittances obtained from the students in respect of Scholarships sanctioned by the Heads of Educational Institutions and chalans for the refund of the undisbursed scholarship amounts need not be sent to the Director of Adi-Dravidar and Tribal Welfare/District Adi-Dravidar Welfare Officers. They should be retained in the Institutions and produced for audit".

(G.O. Ms. No. 1788, S.W.D., dated 15th July 1982.)

32. The heads of institutions should obtain a certificate from the students to the effect that the Scholarship holders of Post-Graduate Course have actually purchased the books required for their studies and the value of them is not less than the amount awarded to them for books and file them in their institutions.

(G.O. Ms. No. 1788, S.W.D., dated 15th July 1982.)

ANNEXURE-I.

Pre-matric Courses :

1. Education Department is supplying books and slate free of cost to the students studying in Standards I to VIII as ordered by the Government in their order No. 629, Education Department, 17th June 1985 under Chief Minister Noon Meals Programme.

2. Supply of Text Books:

(i) All SC, ST and SC converts students who are studying in Standards IX and X of the Secondary Schools are eligible for the supply of all the text books free of cost irrespective of the annual income of the parents/guardians.

(ii) SC, ST and SC convert students studying in Standards I to VIII are not eligible for the supply of text books by the Adi-Dravidar and Tribal Welfare Department.

(iii) The indent should be prepared in the month of January on the basis of the strength of eligible SC, ST and SC convert students as on 1st January. While working out the requirements 3 per cent in excess of the actual strength of the students to meet the needs of new admission if any, may be added.

(iv) The application forms for admission to the Schools will contain Community Certificates. Based on the information therein, indent for the supply of text books should be prepared.

Age Limit :

(v) The SC, ST and SC convert students should not have exceeded the following age limits as on 1st July of the academic year:--

Standard.	Year.
IX	17
X	18

The age rule for the grant of Scholarship in the form of supply of text books should be strictly followed.

(vi) The Head of Institutions should obtain the orders of the Collector for relaxation of the age rule in respect of the categories mentioned under item (v) in rule 16 of the State Scholarship Notification as per G.O.Ms. No. 433, Social Welfare, dated 25th May 1977 and in anticipation